



དཔལ་ལྷན་འབྲུག་གཞུང་། རྫོང་ཁག་འདུན་སྡེ་ སྤངས་ཐང་ཁ།

Royal Government of Bhutan
Dzongkhag Administration
Punakha: BHUTAN



Vacancy Announcement

The Dzongkhag Administration, Punakha is pleased to announce the following vacancies for appointment with immediate effect. Interested individuals meeting the eligibility criteria age between 18 – 45 may apply to the HR Section under Dzongkhag Administration, Punakha.

a. Supporting staffs:

Sl. No.	Post	Slot(s)	Mini. Qualification	School
1	Matron	2	Class XII & above	Kabesa CS & Dashiding AS
2	Child Caregiver	1	Class X & above	Dechentsemo CS
3	Caretaker	1		Punakha CS
4	Administrative Assistant	1	Class XII & above	Mendhagang PS

b. Substitute Teacher:

Sl. No.	School	Slots	Subject	Mini. Qualification
1	Dechentsemo CS	1	General	Degree
		1	Science	
		1	Biology	
		1	Chemistry	
2	Wolathang PS	2	General	
3	Tashidingkha CS	1	Geography	
4	Dashiding AS	1	English	
5	Punakha CS	1	Geography	
6	Kabesa CS	1	Physics	
7	Shengana LSS	1	Physics	
8		1	General	
8	Khuruthang MSS	1	Chemistry	
9	Bjibjokha LSS	1	Biology	
10	Dashiding AS	1	Accountancy	
		1	Economics	

Incomplete application and blurred documents will be considered as null. An interested applicant must submit a copy of following document latest by 22nd March, 2019:



དཔལ་ལྷན་འབྲུག་གཞུང་། རྫོང་ཁག་འདུག་རྒྱུ་ སྤངས་བཅང་ཁ།

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1. Dully filled Civil Service employment Application Form;
 2. Resume;
 3. Copies of Academic Transcripts and Certificates;
 4. Copies of relevant training transcripts;
 5. Valid Security Clearance certificate.
 6. Valid Medical Fitness Certificate.
 7. No objection certificate from the Employer if employed
 8. Photo copy of Citizenship ID Card.

A candidate with relevant training and experience shall be given preference. Shortlisted candidate will be called for the interview or it will be uploaded in the Dzongkhag website. For further details, please contact on 02-584534/121 during office hours.