

VACANCY ANNOUNCEMENT

Punakha Dzongkhag Administration is pleased to announce the following vacancies and interested applicant (age 18 - 50 years old) may submit the application to the HR Section on or before 24th June, 2019.

Sl.No	Posts	Slot(s)	Placement	Qualification	Remarks
1	Substitute Teacher	2	Khuruthang MSS & Mendhagang PS	Degree / B.E.D	English/Math /General
2	Substitute Teacher	1	Wolathang PS		Mathematics and Science
3	IT lab Asst	2	Tashidingkha CS, Dashiding HSS	Class XII	
4	ICT Technical Associate	1	Dzongkhag Hospital, Punakha	DIMS or equivalent	
5	Librarian Asst	1	Dechentsemo CS	Class XII	
6	Admin Asst	3	Tashidingkha CS (TRC), District Hospital and Thinleygang PS	Class XII	
7	Caretaker	3	Khuruthang MSS, Dashiding HSS, Palaces Services	Not required	
8	Night Caretaker	3	Dechentsemo CS, Thinleygang PS & Sewla Shedra	Not required	
9	ECCD Facilitator	4	Dawakha ECCD, Tsekha/Sirigang & Wokuna ECCD	Class XII	
10	Cook	1	Tashidingkha CS	Not required	
11	Warden	1	Dechentsemo CS	Class XII	
12	Sweeper	2	Kabesa CS and Thinleygang PS	Not required	

Following documents required are:

1. Filled RCSC Employee Application Form
2. Medical Certificate
3. Security Clearance
4. CID Copy
5. Marksheet of class x, xii & degree if applicable
6. NOC (if you are employee)

Note: For further details, please contact HR section at 02-584534 during office hours.


(Tashi Dorji)
HRO

Human Resource Officer
Dzongkhag Administration
Punakha