



དཔལ་ལྷན་འབྲུག་གཞུང་། སྤངས་ཐང་ཁ་ རྫོང་ཁག་འཛིན་ཁང་།

ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
PUNAKHA: BHUTAN



The Dzongkhag Administration, Punakha is pleased to announce the following vacancies for appointment with immediate effect. Interested individuals meeting the eligibility criteria age between 18 - 45 may apply to the HR Section under Dzongkhag Administration, Punakha.

Sl. No.	Posts	Subject	Placement	Slots	Duration	Minimum Qualification
1	Contract Teacher	Math	Dechentsemo CS	1	2 years EOL from 1st August 2019 to 31st July 2021	Bachelor's Degree
		Biology		1	2 years EOL from 1/2/2019 to 31/1/2021	
		General	Khuruthang MSS	1	2 years EOL from 1st August 2019 to 31st July 2021	
		Biology		1	2 years EOL from 1st August 2019 to 31st July 2021	
		Dzongkha		1	16 months EOL from 1st Aug 2019 to 30th Nov 2020	
		General	Shengana LSS	1	2 years Study Leave from 1st Aug 2019 to 31st July 2021	
2	Library Assistant	General	Dashiding HS	1	Replacement	Class XII
3	IT Lab Assistant	Basic IT skill	Dechentsemo CS	1	Replacement	Class XII
4	Cook	Nil	Bjibjokha LSS	2	New recruitment	Not required
			Wolathang PS	1		
			Tshochasa PS	1		
			Nawakha PS	1		
			Shengana LSS	1		
			Dechentsemo CS	1	Replacement	
			Dashiding HS	1		
5	Caretaker	Nil	Tashidingkha CS	1	Replacement	Not required
			Toep Gewog	1		
			Lakhu PS	1		
			Dechentsemo CS	1	New recruitment	
			Kabesa CS	1		
			Dashiding HS	1		
			BOC	1		

Incomplete application and blurred documents will be considered as null. Interested applicant must submit a copy of following document latest by 26<sup>th</sup> August, 2019:

1. Dully filled Civil Service employment Application Form;
2. Resume;
3. Copies of Academic Transcripts and Certificates;
4. Copies of relevant training transcripts;
5. Valid Security Clearance certificate.
6. Valid Medical Fitness Certificate.
7. No objection certificate from the Employer if employed
8. Photo copy of Citizenship ID Card.

A candidate with relevant training and experience shall be given preference. Shortlisted candidate will be called for the interview or it will be uploaded in the Dzongkhag website. *For further details, please contact on 02-584534/121 during office hours.*