



དཔལ་ལྷན་འབྲུག་གཞུང་། སྤུང་ཁ་རྫོང་ཁག་བདག་སྐྱོང་།

ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
PUNAKHA: BHUTAN  
Education Sector



DAP/EDN-26/2019-2020/ 3668

Date:14/11/2019

**Notification on Pre-Primary Student Admission 2020**

The Education Sector, Dzongkhag Administration, Punakha would like to notify all the public that Pre-Primary Student Admission form for the academic year 2020 will be issued by the respective schools as mentioned below:

1. The form will be available from 15<sup>th</sup> November till 30<sup>th</sup> November during office hours.
2. PP Admission will be on 2<sup>nd</sup> December 2019 at schools.
3. Documents required for PP Admission are:
  - a) Copy of family tree record from census office issued by Ministry of Home & Culture Affairs/family tree census record issued by Gewog or G2C generated document that provide citizen details.
  - b) CID copy of father or mother.
  - c) Birth Certificate of a child.

Without above listed documents during the time of admission, the committee will not accept the admission as directed by Ministry of Education.

The admission will be conducted as per the notification No.DSE/SPCD/ADM(1.1) 2019/2084 dated 30<sup>th</sup> September, 2019 of Director General, Ministry of Education.

(Lemo)  
Chief DEO, Punakha

Copy to:

1. Dasho Dzongdag, DAP for kind information.
2. All principals for strict compliances.
3. Office file for future reference.



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Royal Government of Bhutan  
Ministry of Education  
Department of School Education

ཤེས་རིག

DSE/SPCD/ADM(1.1)2019/2084

30<sup>th</sup> September 2019

Dasho Dzongdags/Thrompoens  
All Dzongkhags/Thromdes

Subject: Notification on Pre-Primary Student Admission 2020

Dear Dashos,

As you are all aware, as per the directives received vide letter No. P-08/1011 dated 17<sup>th</sup> July 2019 from the Hon'ble Lyonchen, the Ministry of Education has re-considered admission of those underage children in 2019 academic session as one time special consideration, on the ground that the students are already half way through the academic year. Accordingly, the Ministry has admitted the students by re-issuing the student code and updated in the EMIS.

However, in order to ensure smooth and timely admission in pre-primary (PP) and with objective and effort in streamlining admission in class PP as per the admission policy (to support child's physical, intellectual, language, emotional and social development) the Ministry of Education would like to once again notify to all schools to strictly follow the admission criteria for PP children vide circular No. 10 (1)-Edn/85/283585 dated 13<sup>th</sup> November 1985 for both public and private schools for the academic year 2020.

It is mandatory for all schools to note that all children attained age 6 (Six) as per the international calculation. Therefore, child born on or before 13<sup>th</sup> February 2014 at the start of the academic session shall be entitled for admission into Pre-Primary class. However, after all the eligible children have been admitted, if there is still space (maintaining the class/boarding capacities), schools have discretion to admit children of five and half years old or older (child born on or before 13<sup>th</sup> August 2014) at the start of the academic session.

The Ministry would also like to remind all schools to seek relevant document that validate the date of birth of the child as reflected in the Birth Certificate submitted (Family tree census record issued by Ministry of Home and Cultural Affairs/Family tree census record issued by Geog Office/G2C generated document that provide citizen detail).

Furthermore, kindly note that the Ministry of Education shall not be issuing Student Code for those children enrolled not as per the requirement. Should there be any issues with non-compliance to this notification, the school and the relevant officials shall be liable for administrative actions from the Ministry.

In this regard, we would like Dasho(s) to instruct the Dzongkhag/Thromde Education Officers to inform the concerned Primary School Principals to follow the admission criteria referring Advisory Note for

Post Box No. 112, Kawajangsa, Thimphu, Bhutan. Tel. PA. +975 2 325326, www.education.gov.bt

DEO  
For compliance  
Karmu  
9/10/19

1373  
9/10/19

Forwarded to all schools on  
11/10/2019.

Principals  
For strict compliance  
69/10/19  
CDEO



དཔལ་ལྷན་འབྲུག་གཞུང་། ཤེས་རིག་ལྷན་ཁག།

Royal Government of Bhutan  
Ministry of Education  
Department of School Education

ཤེས་རིག

Student Admission circulated by the Department of School Education vide letter no. DSE/SPCD/ADM(12)/2017/84 dated 25<sup>th</sup> January 2017 and 31<sup>st</sup> Education Policy Guidelines and Instruction (EPGI) 2013 to 2017.

We are grateful for your continued support.

Yours sincerely,

(Karma Tshering)  
Director General

Copy to:

1. His Excellency, Sherig Lyonpo for his kind information.
2. Hon'ble Secretary, MoE for kind information
3. All Department Heads, MoE for kind information.
4. Chief Planning Officer, PPD, MoE for information.
5. Chief ICTO, ICTD, MoE for necessary action.
6. All CDEOs/CTEOs for strict compliance.
7. All Principals for strict compliance

Chhoki Wangmo  
2/10/19

(28)