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ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
PUNAKHA: BHUTAN



DAP/HR-04/2024-2025/28M

24 July, 2024

VACANCY ANNOUNCEMENT

The Punakha Dzongkhag Administration is pleased to announce the availability of vacancy for below mentioned post under contract appointment as detailed below:

sno.	Post	Slots	Position Level	Qualification	Placement	Duration	Remarks
1	Substitute Teacher - General/IT	2	P5B	Bachelor/B.Ed	Khuruthang MSS (Gen.with IT background) and Tshochasas PS (Gen.)	4 months	preference shall be given to trained B.Ed. General Teachers with IT background from PCE and SCE
2	Civil Engineer	1	NA	Bachelor's wit Degree in Civil Engineering	Galem's House Restoration Project	2 years	Remuneration will be fixed based on experience
	TVET Instructors (Electrical)	2	S2A	Diploma /NC 3	Punakha CS & Khuruthang MSS	2 years	Candidates with relevant experience
4	Caretaker	1	ESP	not required	Nawakha PS	5 years	Appointment shall be effective from 15-Nov-2024

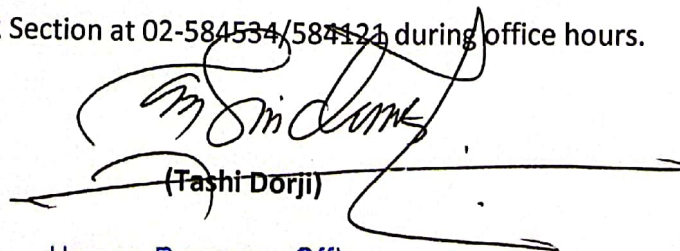
Interested applicants (aged between 18 and 50 years) fulfilling the eligibility criteria can apply through "Zhiyog Recruitment System" ZRS available at [www.rcsc.gov.bt](http://www.rcsc.gov.bt) with effect from 26<sup>th</sup> July to 4<sup>th</sup> August, 2024.

**Note:** For the post of civil engineer applicants are asked to submit documents in hardcopy to Dzongkhag HR Section on or before 4<sup>th</sup> August, 2024.

**Documents Required for online submission through ZRS- ( in PDF version only)**

1. Civil Service Employment application from 4/1, can be downloaded from [www.rcsc.gov.bt](http://www.rcsc.gov.bt)
2. Academic transcripts and marksheet of CI- X & XII.
3. Degree and Diploma mark sheet.
4. NC 2/3 certificates (if available).
5. Valid Medical Certificate.
6. Valid Security Clearance Certificate.
7. Copy of CID and
8. No objection Certificate if employed.

For further, details please contact HR Section at 02-584534/584121 during office hours.

  
(Tashi Dorji)

Human Resource Officer  
Dzongkhag Administration  
Punakha