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ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
PUNAKHA  
Procurement Section



Date: 11/06/2019

DAP/PRO-10/2018-2019/ 5342 47<sup>th</sup> DTC meeting

47<sup>th</sup> Dzongkhag Tender Committee meeting was convened on 11<sup>th</sup> June 2019 in the office of Dzongdag. Following members were present during the meeting after declaring the conflict of interest.

1. Karma Drukpa, Dzongdag- Chairperson of the Committee
2. Ugyen Tshering, Dzongrab, (Vice Chairman)
3. DT Thrizin
4. Offtg. Planning Officer
5. Tobgay District Engineer
6. Sangay Thinley, Finance Officer
7. Choney Dorji, Procurement Officer/ Member Secretary
8. Kuenga Tshering, Engineer
9. Lemo, CDEO
10. Namgay Dawa, DHO
11. Sangay OM, Culture officer
12. Rinchen Wangdi, Engineer

Members of the DTC committee who has declared their conflict of Interest and withdrawn from the Meeting.

Sl.No	Name and Designation	Remarks
1	Nill	

The following Tender agenda were discussed during the meeting after due declaration of conflict of interest by the member with regard to the agenda of meeting.

Dzongkhag Procurement Section. Telephone No: 02-584200 FAX: 02-584546



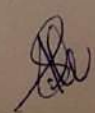


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ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
PUNAKHA

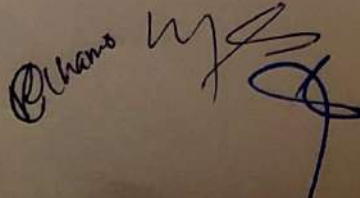

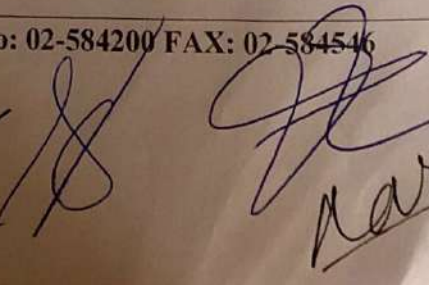
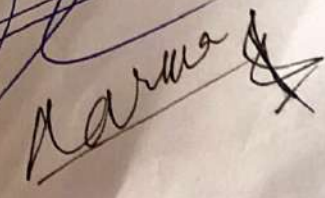
Procurement Section



47<sup>th</sup> DTC Minutes of Meeting

<b>Engineering /Cultural sector</b>	Recording of Zhabdrung Zheyenam, CD master copy from Karma Dra -Zung Khang	Proposed to award recording of Zhabdrung Zheyenam from the Karma Dra-Zung Khang, as they have original CD Master as per their estimated cost.	1. DTC has approved to award recording of Zhabdrung Zaynam to Karma Dra- Zung khang (9 "master" copies ) at their estimated cost Nu:120000
	Improvement of Dretho infrastructure	Additional work amount of Nu:90000 1. Civil work nu:48405.8 2. Electrical works Nu:50000	1. DTC has approved the additional work as proposed, however the budget shall be meet from the respective sector
	Khururthang Lam Zimchung	Propose to carry out through limited tendering due to limited time	1. To be seek approval from the Ministry of finance. 2. DTC has decided to execute through direct contract. However, however if fail to execute the work shall be execute next year.
	Electrical Maintenance of Lhakhang	-Dojaga Lhakhang -Yami Goenpa -Sewola Lhakhang, MC	1. Dojanga Lhakhang's electrical to be done as departmental and all the materials to be procured through the Procurement Section and work to be executed by deploying the local electricians at estimated labour rate.
	maintenance of store for religious items under Utse(Dzong)	Proposed to develop Museum	1. Approved as proposed
	Maintenance of wolokha Nunnery Buddhist college	Proposed to award through labour contract.	1. Approved Nu: 50000 for the maintenance of Wolokha Nunnery Buddhist College. 2.
<b>Health</b> 2	Construction generator shed at Punakha Hospital	DTC Decision 	1. DTC approved to execute through limited tendering however the payment shall be made next FY 2019-2020 2.

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**ROYAL GOVERNMENT OF BHUTAN**  
**DZONGKHAG ADMINISTRATION**  
**PUNAKHA**

**Procurement Section**

	Procurement of office Furniture	Proposed to procure from the wood craft center at their quoted rates	1. DCT has approved to procure office furniture from the wood craft center as proposed by the sector; however, proper inventory need to maintain.
BOC	Maintenance of BOC at Khuruthang	Deposit work(Nu:300000)	1. DTC has approved to execute through limited tendering.DTC has asked site engineer to processed accordingly.
Culture/Engineering secto	Goentshephu nye	Drainage cleaning	DTC has approved to execute the work on labour contract at estimated cost Nu: 70000.  However, DTC has asked site engineer and DE to monitor strictly
Engineer/Edu	Construction of VP toilet(PCS)_	Lack of Budget	DTC has decided to execute the work in the next FY 2019-2020.
Engineer/Edu	Re-alignment of GI pipe toilet at PCS	Existing pipe is 110mm to be replaced by 63mm HDPE pipe at Nu:20000	DTC has approved as proposed
Dratshang	Debri Painting of Du-Khang	Proposed for an advance Nu:8410000/-(Eighty Four Lakh Ten Thousand only)	DTC has decided to pay if and only Dongkhag have a saving during the FY closing
Engineering	Blacktopping of Sabji Market Parking	Additional work of Nu. 1.6million for the black toping of Sabji market parking to be awarded to the same contractor currently executing the black toping of approach road to Hospital.	DTC has decided to award the work as proposed and the budget to be met from the overall saving during the financial year closing.
Agriculture Sector	Procurement of Excavator spare parts	DTC approval to procure spare parts from Druk Trading Thimphu,	DTC has approved as proposed. However, DTC has directed DCDAO to process accordingly in consultation Procurement Section

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Procurement Section

Dzong Units	Mgt	Procurement of	Proposed to procure one	DTC has approved as proposed, However
		Thri(Patrachem) at	set of Thri from Samzang	DTC has asked DMU to follow up and
		Drabi Lhakhang	Furniture House as	compiled documentation submitted by the
			recommended by the	Dratshang Lhentsho.
			Lopen Zhudap(Dratshang	
			Lhentsho) at	
			Nu:160000.Since the firm	
			has supplied one sets of	
			same Thri at Tshegay	
			Lhakhang Last FY year	

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ROYAL GOVERNMENT OF BHUTAN  
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Procurement Section

DAP/PRO-10/2018-2019/ 477B

Date: 21/05/2019

46<sup>th</sup> DTC meeting

46<sup>th</sup> Dzongkhag Tender Committee meeting was convened on 21<sup>st</sup> May 2019 in the office of Dzongdag. Following members were present during the meeting after declaring the conflict of interest.

1. Karma Drukpa, Dzongdag- Chairperson of the Committee.
2. Ugyen Tshering, Dzongrab, (Vice Chairman).
3. Phub Tshering, Planning Officer
4. Tobgay District Engineer
5. Sangay Thinley, Finance Officer
6. Choney Dorji, Procurement Officer/ Member Secretary
7. Sonam Jamtsho, Engineer
8. Kuenga Tshering, Site Engineer.
9. Namgay Dawa, DHO
10. DT Thrizin
11. Sangay OM. Cu

12. CDGO  
Members of the DTC committee who has declared their conflict of Interest and withdrawn from the Meeting.

Sl.No	Name and Designation	Remarks
1	Nill	

The following Tender agenda were discussed during the meeting after due declaration of conflict of interest by the member with regard to the agenda of meeting.

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ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION



Procurement Section

DAP/PRO-10/2018-2019/4576

Date: 10/05/2019

45<sup>th</sup> DTC meeting

45<sup>th</sup> Dzongkhag Tender Committee meeting was convened on 10<sup>th</sup> May 2019 in the office of Dzongdag. Following members were present during the meeting after declaring the conflict of interest.

1. Karma Drukpa, Dzongdag- Chairperson of the Committee.
2. Ugyen Tshering, Dzongrab, (Vice Chairman)
3. Phub Tshering, Planning Officer ✓
4. Sonam Gyeltshen, offtg. District Engineer
5. Sangay Thinley, Finance Officer
6. Choney Dorji, Procurement Officer/ Member Secretary
7. Kuenga Tshering, Site Engineer.
8. Lemo, CDEO
9. DT Thrizin
10. Sangay OM, Cultural Officer ✓

Members of the DTC committee who has declared their conflict of Interest and withdrawn from the Meeting.

Sl.No	Name and Designation	Remarks
1	Nil	

The following Tender agenda were discussed during the meeting after due declaration of conflict of interest by the member with regard to the agenda of meeting.

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ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION



Procurement Section

45<sup>th</sup> DTC meeting

Sector	Agenda	Discussion	Resolutions
Eng/Education	Awarding of works	1. Construction RCC reservoir tank at Kabesa C.C	✓ DTC has decided to awarded contract construction of reservoir tank to 2 <sup>nd</sup> lowest evaluated bidder M/s Aquarius Builder.CDB No: 8181. At has quoted amount Nu: 805782.56. Since 1 <sup>st</sup> lowest bidder (Nayeab Const.) has opted for other works.
Education/Eng	Awarding of works	2. Converting empty ground floor (B3, and B4) into class room at Kabesa central school	✓ Awarded to Nayeab Construction, CDB No 7306 at his quoted rates Nu: 539805.7 and Nu: 446549.95 for B3 and B4 Respectively.
Education/Eng	Awarding of works	3. Construction of toilet at Punakah C.S	✓ Awarded to M/s Penjor Drukpa Const. CDB No:7342 at his quoted rates Nu:1219147.27
Education/Eng	Awarding of works	4. Major renovation of roofs, repainting of all structure at Dechentshemo C.S	✓ Awarded to the 2 <sup>nd</sup> lowest bidder M/s Nayeab Const. at his quoted rates Nu: 1013989.11, since 1 <sup>st</sup> lowest bidder M/s Pema Duntse const. has opted for other works.
		5. Major renovation of Kabesa C.S.	✓ award to the 1 <sup>st</sup> lowest bidder M/s Aquarius bidder CDB NO. 8181.

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ROYAL GOVERNMENT OF BHUTAN  
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PUNAKHA



Procurement Section

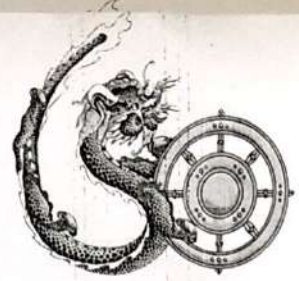
Sector	Agenda	Discussion	Resolutions
Health Sector	1. Maintenance of approach road and parking at hospital and Dzong parking and Subji market at DOR quoted rates	43 <sup>rd</sup> DTC dated 12/4/2019 decided to award the work to the same firm if he is willing to carry out. However welfare construction is not willing to carry out at DOR quoted rates.	1. DTC has decided to award contract to M/s.MTK Construction pvt at DOR quoted rates as per the specification. However DTC has directed DE follow up and process as per contract terms and condition. The work has to be completed within this FY only.
4. DMU	Construction of Kitchen and store at Lingkina Palace	DTC approval to carry out through limited tendering due to limited	Approved as proposed to carry out through the limited Tendering/spot quotation. However DTC has directed site engineer to complete due procedure as per PRR 2009.
Engineering	Awarding of Work	<ol style="list-style-type: none"> <li>1. Construction of soling and drainage at the approach road and parking at Goentshephu</li> <li>2. Construction of karmey shade at Goentshephu</li> </ol>	<ol style="list-style-type: none"> <li>1. Awarded to Mendigang Construction, CDB No:8069 at Quoted rates <b>Nu:1815532</b></li> <li>2. Awarded to M/s DND construction CDB No:7500 at quoted rates <b>Nu:1739518.1</b></li> </ol>
DMU	Toilet inside Dzong	Discussion on the revision of scope of work for toilet construction.	As per the Royal Command.DTC has approved the revision of scope of work for toilet construction inside Dzong.DTC has directed Site Engineer to strictly monitor the work as per the specification. However, DTC has directed Site engineer to work out the total cost estimation for the transpiration charge of materials from the site to Dzong and accordingly directed to apprise for an approval.

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PUNAKHA



Procurement Section

DAP/PRO-10/2018-2019/ 498

Date: 8/05/2019

44<sup>th</sup> DTC meeting

44<sup>th</sup> Dzongkhag Tender Committee meeting was convened on 8<sup>th</sup> May 2019 in the office of Dzongdag. Following members were present during the meeting after declaring the conflict of interest.

1. Karma Drukpa, Dzongdag- Chairperson of the Committee.

2. Ugyen Tshering, Dzongrab, (Vice Chairman)

3. Phub Tshering, Planning Officer

4. Tobgay District Engineer

5. Sangay Thinley, Finance Officer

6. Choney Dorji, Procurement Officer/ Member Secretary

7. Sonam Jamtsho, Engineer

8. Kuenga Tshering, Site Engineer.

9. Namgay Dawa, DHO

10. DT Thinzin

Members of the DTC committee who has declared their conflict of Interest and withdrawn from the Meeting.

Sl.No	Name and Designation	Remarks
	Nil	

The following Tender agenda were discussed during the meeting after due declaration of conflict of interest by the member with regard to the agenda of meeting.

Dzongkhag Procurement Section. Telephone No: 02-584200 FAX: 02-584546



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Procurement Section

Civil sector

1. DTC has instructed DE (site Engineer) to submit progress report of Gyoentshephu and other construction report to the DTC for further compliance.

2. DTC has reiterated and reminded concerned sector to follow up with engineering sector regarding the capital activities as per the approved budget. Any lapses of fund and delay in completion of work on time, site engineer and concerned sector shall be fixed, accountable and answerable to Royal Audit in future.

3. DTC has directed concerned site engineer to monitor the site timely and asked to submit report to the DTC for appraisal and decision. Any decision during the contract execution has to be rooted through DTC.

ADF

Streamline procurement procedure

Lack of coordination between sector and site engineer

1. Any administrative and financial approval for execution of capital activities has to be sort out from the head of the agency before execution of any works. DTC has directed concerned sector and engineer to complete any documentation and follow up related to works before contract management as per the approved budget in consultation with Finance section. Accordingly after completion of documentation engineer sector and procurement section shall process tendering process as per the PRR2009.

2. DTC has directed concerned sector and site engineer to follow up on DTC resolution and asked to submit progress reports to the DTC

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ROYAL GOVERNMENT OF BHUTAN



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Procurement Section

			<p>quarterly basis and also informed site Engineer to maintain proper site order book of any construction activities as per the BOQ and contract terms and condition.</p> <p>3. DTC has directed DE and site Engineer to monitor works timely, any deviation and execution of work not as per the BOQ, site engineer, Sector head and DE shall responsible and accountable to DTC.</p>
Engineering ney	DTC approval	As per the Royal command the work has to be carryout immediately at Gyoentshephu. DTC approval to procure materials at market rates from the local vendor	<p>1. Since the work has to be executed immediately. DTC has approved to purchase materials from the local vendor at the market rates as proposed. However, DTC has directed Procurement Section to compare the rates with Dzongkhag quoted rates and process accordingly.</p>
Engineering/D HO	Maintenance of Shegyana BHU	DTC approval to carry out through limited Enquiry due to limited time	<p>1. DTC has approved as proposed, however, it should be in line with PRR2009.</p>
Engineering/D HO	Maintenance of Thinlygang BHU water supply	DTC approval to execute work through Departmentally	<p>1. Approved as proposed. Procurement of materials has to be rooted through procurement section at Dzongkhag quoted rate3s.</p>

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PUNAKHA  
Procurement Section



DAP/PRO-10/2018-2019/ 3942

Date: 12/04/2019

43 DTC meeting

43<sup>rd</sup> Dzongkhag Tender Committee meeting was convened on 12<sup>th</sup> April 2019 in the office of Dzongdag. Following members were present during the meeting after declaring the conflict of interest.

1. Karma Drukpa, Dzongdag- Chairperson of the Committee

2. UgyenTshering, Dzongrab,(Vice Chairman)

3. Phub Tshering, Planning Officer

4. Tobgay District Engineer

5. Sangay Thinley, Finance Officer

6. Choney Dorji, Procurement Officer/ Member Secretary

7. Sangay Om Cultural Officer

8. Kinga Tshering, Site Engineer.

9. Namgay Dawa, DHO

10. DT Thrizim

Members of the DTC committee who has declared their conflict of Interest and withdrawn from the Meeting.

Sl.No	Name and Designation	Remarks
	Nil	

The following Tender agenda were discussed during the meeting after due declaration of conflict of interest by the member with regard to the agenda of meeting.

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ROYAL GOVERNMENT OF BHUTAN  
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Procurement Section

43<sup>RD</sup> DTC agenda

Sector	Agenda	Discussion	Resolution
DMU(Civil)	1.Re-flooring of Rangjoen Lhakhang and Dagpi Lhakhang at Utse	Proposed DTC approval to execute work on labor contract at estimated cost Nu:90547	-DTC has decided to execute work at the estimated cost based on the labour coefficient cost through departmentally.
	2. Construction of toilet at Lingkina Palace	DTC approval to execute work departmentally on Labour contract Nu:289	-DTC Has ask site engineer to workout cost estimation and ask to submit in the next DTC meeting for the final approval, however DTC has ask site engineer to discuss with ADC and follow up accordingly.
	3.Re-flooring of Dugkhang	DTC approval to procure wood panel from the NRDCL at government quoted rates Nu: 105 per sqft.	-DTC has decided to execute the work in the next financial year.
Education	1.Renovation of Vic-Principal toilet at Punakha Central School	DTC approval to carryout renovation of toilet through departmentally at estimated cost Nu: .450	-DTC has decided to carry out through departmentally provided availability of budget. However DTC has asked CDEO to look into the matter and process accordingly.
	3.Construction of Drasha at Chorten Ningpo	Discussion	DTC has decided to award work as per proposed, however DTC has asked DE and Culture to work out total cost estimation and directed to submit in next DTC for an approval.
Engineering and Health	1. Maintenance of approach road and parking at hospital and Dzong parking and Subji market at DOR quoted rates.	DE and DHO has followed up with DoR and estimated the as per the winning bid of Ms Welfare Construction Pvt. Ltd which is estimated to amount Nu. 2.82million for Approach road and Parking of BHU, Dzong Mochhu parking, Sabjee Market	DTC decided to award the work to the same firm if he is willing to carry out. However if firm disagree, the DTC has directed the FO, PO, DE and DHO to award the work to the competent contractor who have materials and equipments at hand at DOR Quoted rates( M/s Welfare Construction Pvt) after forming sub-committee and asked to present to the DTC for an approval.

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Procurement Section

Engineering	Construction of retaining wall at Gyentshephu	parking. DE has apprise DTC to approval for the award of work to the local skill labour at analyzed rate and to procured the material as per the Dzongkhag quoted rates and work shall be executed departmentally.	-DTC has approved as proposed at the estimated cost, however DTC has directed DE and committee to monitor and work has to be completed within this fiscal year.
Engineering Sector	Work Not Updated in e-tool system	Put up to DTC for the approval of deleting the work which are still showing in the e-tool system as ongoing/process in the Dzongkhag. Since few concerned site engineer and contractor could not be traced neither traced out the documents. List of all the activities are attached here.	-DTC has directed the e-tool focal person to process as proposed. However, conformation to be made from the CDB before deleting from the system.
Engineering Sector	Procurement of work station computer desktop high end at P/ling Throm Quoted rates For the FY 2017-2018	Proposed DTC approval, since Dzongkhag has no quotation rates for the FY 2018-2019.	-DTC has approved as proposed at the Phuentsholing Throm Quoted rates Nu: 496804 (four Lakh Ninety six Thousand eight hundred and four only) for the FY 2017-2019
Civil Sector	-Installation of carry box pool vehicle BG 1A -2818	Proposed to install carry box due to security purpose during VIP protocol as Dzongkhag has to arrange protocol services; Work shall be executed directly from STCBL estimated cost Nu: 183348 (one lakh eighty three thousand three hundred and forty eight) including labour cost.	DTC approved as proposed at the STCBL estimated cost.

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ROYAL GOVERNMENT OF BHUTAN  
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PUNAKHA  
Procurement Section



DAP/PRO-10/2018-2019/ 3295

Date: 29/03/2019

42 DTC meeting

42<sup>nd</sup> Dzongkhag Tender Committee meeting was convened on 29<sup>th</sup> March 2019 in the office of Dzongdag. Following members were present during the meeting after declaring the conflict of interest.

1. Karma Drukpa, Dzongdag- Chairperson of the Committee.
2. Ugyen Tshering, Dzongrab, (Vice Chairman)
3. Lemo, CDE,
4. Rinzin Wangmo, Officiating Dzongkhag Planning Officer
5. Tobgay District Engineer
6. Sangay Thinley, Finance Officer
7. Choney Dorji, Procurement Officer/ Member Secretary
8. Namgay Dawa, Officiating DHO
9. Sangay Om Cultural Officer
10. Rinzin Wangdi IT Officer
11. Kinga, Site Engineer.
12. Namgau Dawa, Ofg. DHO
13. Gaylong, DAO
14. DEDEO

Members of the DTC committee who has declared their conflict of Interest and withdrawn from the Meeting.

Sl.No	Name and Designation	Remarks
	Nil	

The following Tender agenda were discussed during the meeting after due declaration of conflict of interest by the member with regard to the agenda of meeting.

	Agenda	Discussion	Resolution
Civil and DMU 1	Re-painting of the entire Dzong	DTC have found that the preparation of specification of painting is incomplete so concerned engineer required some more time to find the	Committee decided to give enough time for the preparation of specification with consultation to other Dzong painting for this fiscal year and the tendering of work for this fiscal year will be cancelled and will be executed in the next fiscal year. The budget allocated for the painting will be re-

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Handwritten signatures and dates: 29/03/2019





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		measurement of all the area and to modify the BoQ. As such it will not be possible to execute the work in this financial year.	appropriates to the Khuru Sewerage Network plant payment. <b>DTC has directed Finance Officer to follow up accordingly.</b>
<b>Culture and Engineering sector</b>	<b>Goentshephu Nye</b>  1. Development of heritage site management plan  2. Blacktopping of Approach  3. Construction of Karmey shed  4. Construction of retaining wall, boundary wall and fabrication of boundary MS railing around Zimchung.	The development work of the Goentshephu Nye is carried out as per the command of Gyalum Ashi Tsering Pem Wangchuck. Since budget was approved in February we have very limited time to start the work through eGP. Due to the limited time, and in compliance to royal directives, the normal tendering procedure for the work through EgP is not possible.	Therefore, DTC approved to execute the development work of Goentsephu Nye through direct award of work through limited bidding. .  Therefore, DTC has endorsed the formation of subcommittee chaired by Dasho Dzongrab, Procurement Officer, DE, FO and Culture officer. The committee is hereby directed to execute the direct contract and to maintain the transparency of work. However, these activities have to be completed within this fiscal year.  For the fabrication of MS railing DTC have directed the DE to explore the capability at Khuru TTI and proceed with the fabrication and if not directed the subcommittee to follow the above procedure.
<b>Culture and Engineering sector</b>	Mani Dungkor construction at Goentshephu Nye	The design, construction and installation Nangzhung for the Mani Dungkhor was approved by GyalumAshiTseringPemWangchuck. Since design, construction and installation of Nangzhung is best known by Goentsephu Lam. Further Lam has put up an application to take up the work at the cost of Nu.700, 000/- This includes all the cost for construction of complete set of three	Committee approved to award the work to Goentsephu Lam. The site engineer to monitor the construction work as per approved drawing and design and it must be completed within 40 from date of issue of work order. The Nang Zhung for the Mani Dugkor will be arranged by lam as approved by the Queen Mother. Following types of Nang Zhung shall be installed.  1. One numbers Single Dungkhor – Zung-Tshepamey 2. Two Number big Dungkhor – Zung: guru and Tshepamey. DTC has directed the Site engineer to provide approved sample and specification to lam.  Note: As per the command conveyed by ADC Major Kinzang Wangchuck, the cost of Nanh Zhung will be paid by Gyalum).

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		mani dungkhors with installation of nang-zhung and sertho. The above cost is below our estimated cost of Nu.	
Culture and Engineering	Construction of water supply to TaloDzong for fire hydrant and drinking	Proposed to execute work Departmentally or through community contract	Approved as proposed to carry out through the community contract without the adding of cost index. However DTC has directed site engineer to strictly monitor as per the specification and community contract terms and conditions.
Culture and Engineering	Improvement of Duthroe infrastructure	Proposed to execute work through labor contract	DTC has approved as proposed. However DTC has directed site engineer to put up the note sheet and proceed the execution and procurement of materials may have to be routed through the Procurement Officer as normal.
Education Sector	Construction of staffs toilet at Medangang CPS	DTC approval to execute work through community contract	DTC has approved as proposed as per the community contract norms.
Education Sector	Major renovation of roofs and repainting of all the structure at Lobesa LSS	Proposed DTC to execute through Departmentally due to limited time.	DTC has approved to execute work departmentally at the estimated cost. Materials shall be procured through procurement office at Dzongkhag quoted rates.
Education Sector	1. Major renovation of all the structure at Khuruthang MSS 2. Re-electrification of Academic, Adm block, hostel and MPH at Dechentsemo Central school	Proposed DTC to execute work through Departmentally or through Direct Contract after the cancellation of e-P as in the e-GP plan the completion is exceeding the financial year closing.	DTC has directed DE to wait till the opening as its being already live in eGP system and during the opening if participants are limited or quoted is abnormal (+ or -) then engineering sector may proceed the execution departmentally. However, if executed departmentally the materials shall be procured from the procurement section at the Dzongkhag quoted rates. The site engineer is asked to submit details of materials with approved note sheet to the procurement section to process supply order.

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	3. Major renovation of roofs and repainting of all the structure at Dechentsemo central school	Proposed to execute by departmental	DTC has approved to execute work departmentally; however procurement of materials shall be procured through Procurement section. The concerned site engineer is asked to submit details to procurement section with approved note sheet.
Education Sector	Construction of Retaining wall at Dechentsemo C.S	Propose to DTC for approval for the execution through limited enquiry method.	Committee has approved as proposed. However, DTC has directed DE to process approval after forming committee.
Education Sector	1. Construction of reservoir tank at Kabesa 2. Conversion of empty Ground floor of Class room block to class room 3. Construction of toilet at Punakha C.S	Due to limited time. Request DTC to execute work through community contract or Limited enquiry.	DTC has asked DE and site engineer to workout which is cost effective community contract or limited enquiry. Based on the reports DTC has directed DE to process approval after forming committee.
HEALTH	Procurement of Generator 250 kv	Request to procure at RBP quoted rates	DTC has approved to procure at RBP quoted rates or Immigration quoted rates Phuentsholing.
	Maintenance of BHU, approach road water supply and electricity at	Request to execute work departmentally	Committees decide and approved as proposed. However, materials for water supply and electricity shall be procured through procurement section. DTC has directed concerned sector and site engineer to submit details with approved note sheet to process supply order at the Dzongkhag quoted rates.
	Maintenance of approach roads and parking at hospital	Request to execute work based on DOR quoted rates.	DTC has asked DE, ADHO and site Engineer to consult with DOR and directed to workout total expenditure including Dzong parking, parking at Subji market at the DoR quoted rates under same package.
4.	Replacement of power supply cable to main hospital building	DTC approval to execute work departmentally	DTC has approved as proposed. DTC has asked DE to follow up.

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Agriculture sector	Maintenance of farm road under Kabesa Gewogs	Request to execute work through community contract at the estimated cost.	DTC has approved as proposed at the estimated cost Nu: 1m, without including cost index.
	Gewogs monsoon restoring work	Request to execute work through community contract	DTC has approved as proposed at the estimated cost Nu: 1m, Without applying cost index.
ICT	Lease line installation at phuentsho Pelri and palace at estimated cost Nu: (.110m)	DTC approval to execute work based on availability of current infrastructure 1. BT already got fiber facility at the road points near Phuentsho Pelri Palace. 2. Tashi has no fiber connection	Committees decide and approved to award work to BT as BT has already got fiber connection at road points. However committee has decided to give additional work to the BT for the installation of Lingkina Palace based on budget availability.
	Internet connectivity to RNR and BHU and nearby Schools.	Request to execute work based on Gov Net Quotation rates FY 2017-2018	DTC has approved as proposed, however, Procurement of materials shall be procured through Procurement Section as per financial norms.
Municipal Engineer	Cesspool Vehicle Maintenance	Request to carryout maintenance at TP workshop at the estimated cost Nu:67665	DTC has asked Procurement Officer to verify and process as per Rules.
	Maintenance of Excavator and JCB	Request to carryout maintenance from available workshop, since Dzongkhag has no quotation rates for aforementioned vehicle. TP workshop at wangdue is only workshop got expertise.	Approved as proposed, however DTC has asked Procurement Officer to explore other workshop and process as per the rules.
Civil	Tender committee	Appoint different level of Tender committee	DTC approved the composition of members of Dzongkhag Tender Committee, Evaluation Committee and Opening Committee. <b><u>Tender Committee and Awarding committee.</u></b> 1.Karma DrukpaDzongdag(chairman)

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2. Ugyen Tshering Dzongrab (vic chairman)
3. Tobgay, DE. member
4. Phub Tshering, Planning Officer, member
5. FSangay Thinley Finance Officer, member
6. Samten Phuntsho DT Thrizin, Member
7. Choney Dorji Procurement Officer, Member secretary
8. Concerned Sector

**Tender Opening Committee**

1. concerned site engineer
2. concerned sector
3. Accountant

**Tender Evaluation Committee**

1. Sonam Gyeltshen, Eng, (Chairman)
2. Rinchen Wangdi, AE, (Dy. Chairman)
3. Sanga Chopel, Ele. Engineer
4. Concerned Accountant
5. Concern sector
6. Tshering Denka, e-tool focal

1. Ugyen Tshering, Dzongrab, (Vice Chairman)
2. Lemo, CDE,
3. Rinzin Wangmo, Officiating Dzongkhag Planning Officer
4. Tobgay District Engineer
5. Sangay Thinley, Finance Officer
6. Choney Dorji, Procurement Officer/ Member Secretary
7. Namgay Dawa, Officiating DHO
8. Sangay Om Cultural Officer
9. Rinzin Wangdi IT Officer

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⑩ *[Signature]*

10. Kinga, Site Engineer.

11. Namgau Dawa. Ofg. DHO

12. Gaylong. DAO

13. DCDEO

*[Signature]*  
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*[Signature]*

(Karma Drukpa)  
Dzongdag  
Chairperson of the Committee.

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*[Signatures]*





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DAP/PRO-10/2018-2019/ 370

Date: 22/03/2019

41<sup>ST</sup> DTC meeting

Members of the DTC committee who has declared their conflict of Interest and withdrawn from the Meeting.

Sl.No	Name and Designation	Remarks

The following Tender issue is discussed by the members after due verification of any conflict of interest by the member with regard to the meeting agenda.

- Dasho Dzongdag represents the Chairperson of the Committee.
- Dasho Dzongrab,(Vice Chairman).CDE, Dz.Planning Officer. Site Engineer. Finance Officer. Dz.
- Relevant Sector Heads represent the Member of the committee as and when issue relating to the sectors is presented.
- Procurement Officer represent as the Member Secretary.
- Legal Officer represent as observer

Any consequence hereafter shall be the responsibility of the participating member.

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41<sup>st</sup> DTC Minutes of Meeting

Date: 22/03/2019

Sector	Agenda	Discussion	Resolution
Education	Streamlining the site visit	The fixing of date /schedule for any site visit should it decided by sector heads or Engineer section	<ul style="list-style-type: none"> <li>DTC has decided fixing of any site visit shall be arranged by the site engineer and concerned sector head based on requirement of the site nature.</li> </ul>
Education	Mismatch of budget approval and estimation	What percentage of estimation more than approved budget to float NIT?	<ul style="list-style-type: none"> <li>DTC has decided to float NIT based on the approved budget .</li> </ul>
Engineering	Administrative and financial approval after technical sanction	Administrative and financial approval have to be follow up by the concern sector, then only floating of NIT	<ul style="list-style-type: none"> <li>DTC has decided that henceforth finance section shall check the approved budget and issue an administrative and financial approval for all the construction activities.</li> </ul>
Civil	Procurement of Thri Patrachem	Zhung Dratshang (Punakha) has procured two sets of Thri required for Machen Lkhakhang and submitted proposal whereby the payment (Nu: 60000) for one sets of Thir from Dzongkhag administration side.	<ul style="list-style-type: none"> <li>Dzongkhag Tender Committee has approved the payment for Thri one set Nu: 60000(Sixty Thousand only) as proposed by the Machen Zimpon. However DTC has asked Procurement section to verify bill for final payment and maintain stock entry as per the PMM2016.</li> </ul>
Engineering	Procurement of high specification of work station computers for Engineering Section.	Proposed to procure high specification work station Dell computer at Ministry quoted rates based on last FY 2017-2018 or proposed to procure through limited	<ul style="list-style-type: none"> <li>DTC has approved to procure one set of high specification computer through limited enquiry as per the Procurement Rules and Regulations based on</li> </ul>

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DAP/DES-14/18-19/

Date : 08/03/2019

Minutes of Meeting for 40<sup>th</sup> DTC (2018-2019)

Venue : Dzongda's Chamber

Date : 07/03/2019

Time : 10:30 am

Members :

1. Dzongda, Chairman
2. Sr. Dzongrab
3. DT, Chairman
4. Procurement officer
5. Finance Officer
6. Planning Officer
7. District Engineer
8. Estate Manager, DMU
9. Sonam Tobgay, AE

Sl#	Agenda	Discussion	Resolutions
1	Tendering of works in eGP system	<ul style="list-style-type: none"><li>Since the training for the eGP was already given to the Dzongkhag staff and almost 5 engineers have received the training. However, due to the long duration without the touch to the system, none of them is confident enough to go with the system. Therefore on behalf of engineering sector and procurement sector, DE have proposed one day refresher course to all engineers.</li></ul>	<p>The DTC have approved the proposal for refresher course to all the engineers and procurement section and accounts section if necessary.</p> <p>The refresher course to be given immediately and it's been fixed on Tuesday, 12/03/2019. The resource person will be Procurement officer and IT officer.</p> <p>After the refresher course all the tendering works have to be done through the eGP system.</p> <p><b>Follow up Procurement Officer and DE</b></p>
2	Construction of Dratsha at Nobgang	<ul style="list-style-type: none"><li>As discussed in the 39<sup>th</sup> DTC, the DE has been instructed to go with the tendering of work. However, from the DoC, MoHCA, they have</li></ul>	<ul style="list-style-type: none"><li>The DTC have decided to execute departmentally for the execution of electrical and plumbing works. However, the</li></ul>

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		enquiry	urgent need; Since Dzongkhag administration doesn't have quoted rates for the FY 2018-2019.
Engineering	Shifting of the electric poles from the site (Construction of Nobgang Dratsha).	To execute work based estimated amount submitted to by the BPC	<ul style="list-style-type: none"> <li>Based on cost estimation (Nu:45,915) submitted by the Bhutan Power Corporation, Dzongkhag Tender Committee has approved shifting of the electric pole from construction of Nobgang Dratsha .</li> <li>DTC has asked Dzongkhag Engineer to process for an administrative and financial approval to deposit the aforementioned amounts to BPC as endorsed.</li> </ul>

Committee member:

1. Dasho Dzongrab (vic chairman).
2. DE, Member.
3. Offtg.Planning Officer, member.
4. Procurement officer (member secretary).
5. Urban Planner, Member.
6. CDEO, Member.
7. Offtg.FO, Member.
8. Kuenga Tshering, Engineer.Member.

Dasho Dzongdag (chairman).

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		<p>suggested us to go for the departmentally. Since the structure which is going to be constructed is first of its kind and required highest level of quality. And also the project is under the direct command of <b>HRH Queen Mother Tshering Yangdon</b> and may require changes at any times and at any stage of work.</p>	<p>civil works of building to be awarded to Contractor as labour contract.</p> <ul style="list-style-type: none"> <li>The DTC has also appointed the procurement committee where all the materials for entire project have to be procured routing through them. The Procurement committee members are: 1. Procurement Officer, 2. Finance Officer and 3. Culture Officer</li> <li>The Procurement committee will float limited bidding to selected bidders minimum of 3 bidders and will put the awarding to the DTC.</li> <li>The Technical part of the project will be done by DE as decided during the 39<sup>th</sup> DTC meeting.</li> </ul> <p><b>Follow up DE, FO, PO and CO. HRO for the office order.</b></p>
3	Black Topping of Approach Road to Goentshephu Nye.	<p>Mr. Sonam Tobagy, AE site engineer has expressed that the estimation for particular work is Nu. 33.67m, however for the Fy2018-2019, the budget allocated is only Nu.1m and for that he required clear instruction from the committee which part or what activity to be executed with this approved budget.</p>	<ul style="list-style-type: none"> <li>The Chair has explained the importance of the road and required to black topped. However, it being the common road to Goentshephu Nye and Lunna GC, the budget may have proposed by the Lunana Geog, Gasa Dzongkhag. Therefore the planning officer is directed to communicate and find out the detail with Gasa Dzongkhag. <b>Follow up planning officer</b></li> <li>With approved budge of Nu. 1m for FY 2018-2019, the DTC decided to provide stone soling and drain to the newly developed parking and approach road to new park and work will be tender through eGP system.</li> </ul>

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			<b>Follow up Site Engineer and DE</b>
4	Procurement of Zung for the Manidungkhon for the Goentshephu Nye.	<ul style="list-style-type: none"> <li>Mr. Sonam Tobagy, AE site engineer has inform the committee that procuring of Zung and Serthog for the Dungkhon has been thoroughly studied by the Lam. As informed by the Lam of Tshephu Nye Zung for all 3 dungkhon and 2 sertog withfittings charges will be donated at minimum rate of Nu. 700000, through the dinar.</li> <li>For that the committee has suggested that the requirement of Zung type has to be discussed and approval may be required from the Queen mother.</li> </ul>	<ul style="list-style-type: none"> <li>The DTC committee has great appreciation to the Lam and donor at minimum rate for the Dzong. However, the committee felt that the specification for the Dzong is required before asking the prize its subsidy. Therefore, the procurement officer and Culture officer is directed to explore the types of Zung. And also to prepare the specification for the Zung, Zangtha and Serthog.</li> <li>The Approval will be sought from the Queen Mother for the procuring the right zung, Zangtha and Sertho.</li> </ul> <p><b>Follow up Procurement and Culture officer.</b></p>
5	Rectification of Farm Road to Nangsigomba which was executed by the contractor: M/s .....	DE reported the DTC that the despite repeated reminder and telephonic information to the contractor regarding the rectification of defective works of farm road, the contractor has fail to rectified and now DE wants to seek an approval from the DTC to rectified the works using his 10% retention money.	<ul style="list-style-type: none"> <li>The committee decided and directed DE to issue final letter to the contractor to rectified the work and if the contractor do not turn up and commence the work within a week with effect from the issuance f the final letter. Then the 10% retention will be utilized for the rectification works for farm road and the firm will be debarred from participating in the bidding within the Dzongkhag.</li> </ul> <p><b>Follow up DE and site engineer</b></p>
6	Construction of Dratsha at Chorten Ningpo Lhakhang.	DE has expressed his concern for the construction of Dratsha. Since the approved budget is only one million and we are not sure about the approved design structure and may get delay in implementation due to the design and	<p>The floor decided to wait till the proposal approval from the DoC and after the approval the work will executed accordingly.</p> <p><b>Follow up Culture Officer</b></p>

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		approval of structures. And also recently the culture has received new proposal for the construction of Dratsha from the Dratsha through geog and accordingly have send to DoC for the approval. If this proposal is approved then there might face a shortage in budget and as well execution may get delay in execution. Therefore, the DE suggested the committee to defer the execution of work to next fiscal year.	
7	Punakha Dzong Paintaing works	<p>As per 39<sup>th</sup> DTC resolution; exploring and identifying the expertise in painting from the past and reporting to DTC has been assigned to DE and Estate Manager (DMU). Accordingly Estate Manager has explored four painters but only two of them responded his inquiry however, they do have the contract license.</p> <p>Estate Manager of DMU has reported the floor that finding painting expertise equipped with contract license in the market is not practical. Those having expertise in painting skill are not having license and those having license do have expertise in painting skill. Therefore, the Estate Manager has put up the case to the floor advice on how to go about.</p>	<ul style="list-style-type: none"> <li>• DTC have decided float the open tender. <b>Follow up Estate Manager</b></li> <li>• The specification of the painting has to be prepared by seeking necessary advice from the Thimphu Dzong maintenance unit. <b>Follow up Estate Manager</b></li> </ul>
8	Construction of Toilet inside Dzong	<p>Estate Manager of DMU has presented the construction of Toilet inside the Dzong to the floor. The estate manager has proposed the work to be awarded to the Non National Labour as Labour Contract, since it required high degree of expertise in concreting works. As per the past experience the local/national labours do have the required expertise in the concreting works and if the work is executed by deploying them, there is high chance of leakage from the toilet. The estimated cost for the Labour is Nu. 200,000/- two lakhs.</p>	<ul style="list-style-type: none"> <li>• The committee have discussed and accepted the requirement of high level of expertise in concreting work of toilet as it was ordered by the Queen Mother. Therefore, the Estate Manager has to seek prior approval if any changes required from the approved drawing from the DoC.</li> <li>• Due to requirement of high level of expertise in concreting work of toilet the committee has decided to award the work to the non-national labour as labour contract at Nu. 200,000</li> </ul>

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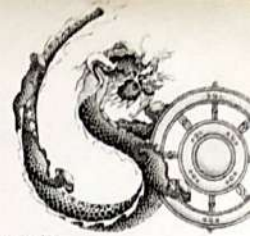
		(two lakhs) as proposed by the estate manager. <b>Follow up Estate Manager</b>
9	Providing and fixing of Jabyoe for Statues inside Drabe Lhakhang	<p>Since the Dzongkha have no capacity in framing the specification and estimation, the Estate Manager has sought technical expertise from the Dharma Arts and Craft, Bjimina Industrial Estate, Timphu. They have submitted the estimation amounting to Nu. 561,000/- (five lakhs sixty one thousand) inclusive of providing and fixing with neat finishing of works with the duration of 3 months from the placing of work order.</p> <p>The committee has decided to award to the Dharma Arts and Craft, Bjimina Industrial Estate, Timphu at estimated amount within three months and the specification should be strictly followed. However the transportation charge has to be made clear before issuing the work order. <b>Follow up Estate Manager.</b></p>
10	Sonagasa Palace, Water supply	<p>Estate Manager has reported the committee that the drinking water for the Sonagasa Palace is totally out of service and upon the Dasho's comment the pipe for the water supply has been procured and ready to install. However, due to the shortage of man power in installing/laying of pipe (trenching) could not be executed. Therefore the site engineer would like to seek an endorsement for procuring tank and pipes and approval for awarding the work to the labour as labour contract.</p> <ul style="list-style-type: none"> <li>The DTC has found that the work required urgent attention for the reinstallation works. Therefore, the committee have endorsed the procuring of PIPE and Sintex for the palace and approved for the awarding the execution to labour as labour contract. <b>Follow up Estate Manager</b></li> </ul>
11	Appointment of one engineer as e-tool focal person	<p>Engineering sector has appointed Mrs. Tshering Denka, AE-III as the e-tool focal of our Dzongkhag. She will be responsible for updating of construction works (Contract Works) in the e-tool system and also any training related to e-tool will be given first opportunity to the focal.</p> <p>The decision of engineering sector for appointing e-tool focal person is submitted to DTC for the endorsement.</p> <ul style="list-style-type: none"> <li>The DTC endorsed the appointment of Mrs. Tshering Denka as e-tool focal person of Dzongkhag.</li> <li>The office order shall be issued through HR Section: Follow up HRO</li> </ul>

Engineering Sector

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Changing the Name of existing Kuenga Hotel to Kurwa Hotel.	The proposal of changing the name of current catering hotel of Dzongkhag to new name is reported to committee.	The committee has discussed regarding the possibility of changing the name but due to the inconvenience in billing and payment for this financial the committee decided not to accept the proposal.
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Minutes prepared by: Mr. Tobgay, District Engineer

**Committee Members:**

Mr. Sangay Thinley, Finance officer	Mr. Tobgay, District Engineer
Mr. Kinga Tshering, Estate Manager, DMU	Mr. Sonam Tobgay, AE (Tshephunye site engineer)
Mr. Choney Dorji, Procurement Officer	Mr. Phub Tshering, Planning Officer
Mr. Samten Phuntso, DT Thrizin	Mr. Ugyen Tshering, Sr. Dzongrab
<b>Dasho Dzungda (DTC Chairman)</b>	