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ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
PUNAKHA: BHUTAN



DAP/HR-17/2021-2022/1722

10 September 2021

**Vacancy Announcement**

The Dzongkhag Administration, Punakha is pleased to announce the following vacancies for various posts. Therefore, interested applicants (aged between 18-45 years old) fulfilling the eligibility criteria may submit the application to the Dzongkhag HR Section on before 24<sup>th</sup> September, 2021. The application via email will not be entertained.

Sno.	Post	Entry Level	Slots	Subject	Qualification	Place/School	Remarks
1	Building Inspector	S2A	1	General	Class XII with Diploma/Class X with 2 years Certificate form National TTI/VTI with Diploma/ Inservice with Diploma.	Dzongkhag Engineering and Human Settlement Sector	Regular Recruitment
2	Ambulance Driver	O4	1	General	Class VIII pass with valid driving license.	Punakha District Hospital	Regular Recruitment
3	Substitute Teacher	P5B	1	Dzongkha	Degree with Dzongkha background.	Kabesa Central School	Maternity Substitute
4	Geydrung	S5A	3	Class XII	Preference will be given to candidates with fluent written skills in both Dzongkha and English.	Guma, Toedwang and Talog Gewog	Replacement for duration of 6 months (till 31 <sup>st</sup> March 2022)
5	Gardener	ESP	1		Not applicable	Punakha District Hospital	Replacement
6	Caretaker	ESP	1		Not applicable	Lakhu Primary School	Replacement
7	Community Learning Center Instructor	Not applicable	1	Class X	Class X with National Certificate II/ III (NC II, NC II), preference will be given to candidates with Tailoring Background	Mendhagang CLC.	Salary-15000/- per month without increment and other allowances like LTC and Leave encashment unless approved by RCSC.

Tel.No.: Dasho Dzongdag:584110/(F:584461), Dasho Dzongrab:584117, HRO: 584121/ 584534/584212, CO:584536, RO:584532, Sr.PO:584524, DEO:584539, DAO:584166, DLO:584104, DE:584531, FO:: 84537, EO:584528, DzEO:584596, DHO:584255, LO:584223, PO:584200, DYT:584223, ICT:584530.

རྒྱལ་ཡོད་འབྲུག་གཞུང་། རྫོང་ཁག་འཛིན་སྲིད་ཁང་།

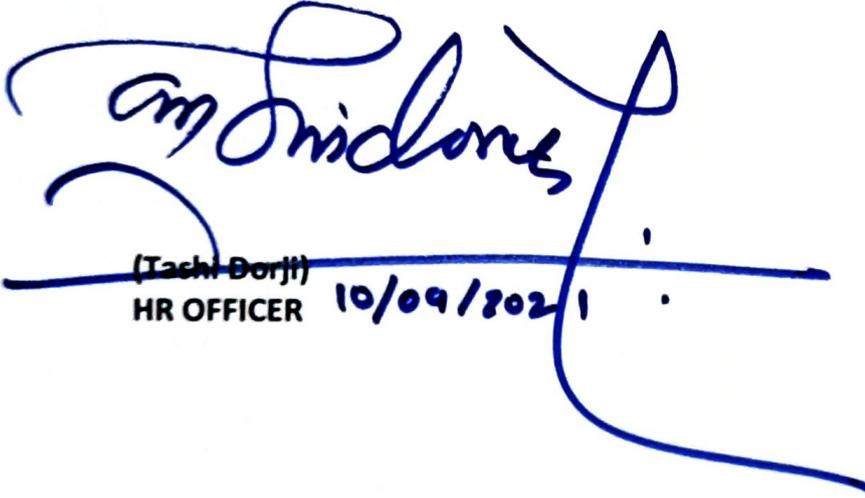
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**Following Documents to be submitted alongwith Job application form:**

1. Dully filled RCSC employment application form 4/1. *Can be downloaded from [www.rcsc.gov.bt](http://www.rcsc.gov.bt)*
2. Valid Medical Certificate
3. Valid Security Clearance Certificate
4. Copy of valid citizenship identity card
5. No objection certificate from the employer, **if employed.**
6. All the academic transcripts (Mark Sheet and Certificate of Class X, XII and Degree)

**Note: for further details, please contact Dzongkhag HR Section at 02-584121/584534 during office hours.**

  
(Tashi Dorji)  
HR OFFICER 10/09/2021