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ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION  
PUNAKHA: BHUTAN



DAP/HR-17/2021-2022/

November 24, 2021

**Vacancy Announcement**

The Dzongkhag Administration, Punakha is pleased to announce the following vacancies. Therefore, interested applicants (age of 18-50 years old) fulfilling the eligibility criteria may submit their applications to the Dzongkhag HR Section on or before **13<sup>th</sup> December, 2021**.

SL. No.	Position Title	Entry Level	Slots	Qualification required	Place/School	Remarks
1	Warden	S5	1	Class XII certificate	Phuntshothang School	New Requirement
			1		Kabesa CS	Replacement
2	IT Lab. Assistant	S5	1	Class XII certificate	Lapsakha PS	Replacement
			1		Dashiding HSS	Replacement
3	Handy Boy	ESP	1	not required	Municipal Office	Replacement
4	Water Caretaker	ESP	1	Not required	Old Town (Punakha)	Replacement
4	Cook	GSP	6	not required	Phuntshothang School	New Requirement
5	Cleaner (Multitask for dry and wet)	ESP	2	not required		New Requirement
6	CLC Instructor	Not applicable	1	Class X with (National Certificate NC II, NC III), (Preference will be given to candidates with tailoring background).	Mendhagang CLC	Salary-15000 per month without increment and other allowances like LTC and encashment will not pay unless approved by RCSC.

Following documents shall submit along with the application form.

1. Filled RCSC Employee Application Forms. [www.rcsc.gov.bt](http://www.rcsc.gov.bt)
2. Valid Security Clearance
3. Valid Medical Certificate
4. CID Copy
5. No Objection Certificate from employer (if employed)
6. Mark sheet X, XII

**Note:** For further details, please contact HR Section at 02-584534/584121 during office hours.

  
(Nangsi Wangmo)  
Offg. HR OFFICER

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